

# Application Requirement

## 1. Entrance Qualifications

- ① Completed 12 years or more educational curriculum or holding those of equal qualifications.  
 ② Passed JLPT N5 or holding those of equal qualifications.

\*Please ask us about other requirements, such as age restriction, history of immigration and history application before.

2-year General Japanese Course (April)	1.9-year General Japanese Course (July)	1.6-year General Japanese Course (October)	1.3-year General Japanese Course (January)
N5 or above	N5 or above	N4 or above	N4 or above

## 2. Admission Time

Course	Admission	Studying period	Application period
2-year General Japanese Course	April	two years(1,600 hours)	Sep ~ the beginning of Nov
1.9-year General Japanese Course	July	one year and 9 months(1,400 hours)	Dec ~ the middle of Feb
1.6-year General Japanese Course	October	one year and a half(1,200 hours)	Mar ~ the beginning of May
1.3-year General Japanese Course	January	one year and 3 months(1,000 hours)	Jun ~ the middle of Aug

## 3. Fees

(rate: Japanese yen ; tax included)

Details	2-year	1.9-year	1.6-year	1.3-year	The due date
① Processing	22,000	22,000	22,000	22,000	Upon application.
② Admission	66,000	66,000	66,000	66,000	Upon the acquisition of Certificate of Eligibility Issuance.
③ First year of Tuition	720,000	720,000	720,000	720,000	
④ Student insurance for 6 months	6,000	6,000	6,000	6,000	
⑤ Facility maintenance fee	12,000	12,000	12,000	12,000	
⑥ Second year of Tuition-1	366,000	366,000	366,000	183,000	Upon the renewal of the studying period
⑦ Second year of Tuition-2	366,000	183,000	—	—	
Total	1,558,000	1,375,000	1,192,000	1,009,000	

- \* The processing fee is not refundable in any case.  
 \* In the event of visa application not being accepted by Foreign Embassies, the admission fee, the tuition fee, the facility maintenance fee and the insurance will be refunded.  
 \* In the event of withdrawal of entry to the school after receiving your visa from the embassy, the admission fee will not be refunded.  
 \* Textbook fee is included in the fee above.

## 4. Bank Account details

Bank name: Sumitomo Mitsui Banking Corporation SWIFT code: SMBCJPJT Branch: Musashiseki branch  
 Account name : HEIWA Estate, Inc Account number : 6736665 Ordinary deposit  
 Bank Address : 2-27-15 Sekimachikita Nerima-ku Tokyo, Japan TEL : 03-3929-1131

## 5. Method and Place of Application

- ① If the applicant visits our school, the documents, the processing fee and your passport will be required.  
 ② If the representative visit our school, the documents, the processing fee and his/her identification will be required.  
 ③ You can also apply at our overseas office or the cooperated organization.

Place of Application: 1-3-14 Hyakunincho Shinjuku-ku Tokyo, Japan Post Code 1690073

TEL : 03-6304-0088 [info@shinjuku-heiwa.com](mailto:info@shinjuku-heiwa.com)

## 6. Documents to be submitted

Both your documents and the sponsor's documents will be required upon application.

We might ask you to submit further documents other than the ones below.

### Documents required by the applicant

	Necessary documents	Notes	<input checked="" type="checkbox"/>
①	Application form (Personal history)	Please use the specified application form. The form must be signed by the applicant him/herself.	
②	Photo	4×3 cm, which were taken within the last 3 months.	
③	Certificate of graduation	*A certificate of graduation or an original diploma of the applicant's Final school is required.	
④	Proof of your Japanese language ability	Japanese proficiency test or study certificate more than 150 hours *Needed if you only have a high school degree	
	Other documents	A passport, an identification, a certificate of occupation and so on	

### **【In the case you are graduated from the last school more than 5 years ago】**

	Necessary documents	Notes	<input checked="" type="checkbox"/>
①	Statement of purpose		
②	Career plan	Please write your career plan after graduating from our school.	

### Documents required by the sponsor who is responsible for the school and living expenses

	Necessary documents	Notes	<input checked="" type="checkbox"/>
①	Letter of guarantor to pay expenses	A guarantor needs to sign the specified form by him/herself.	
②	Relationship certification	The official documents such as his/her birth certificate, family register or a residential record.	
③	Official transcript of the deposit balance	The sum has to be more than 3 million yen or the equivalent.	
④	Bankbook or account activity statement	1-3 years bank account record of document No3.	
⑤	Certificate of occupation	A letter of employment from your employer. A self-employed financial sponsor needs to submit his/her business certificate or license.	
⑥	Certificate of income	The most recent income or tax status report for the past 3 years.	
	Other documents	Can be needed some more documents to prove funds establishing process.	

### **【In the case the sponsor is not the applicant's parent】**

	Necessary documents	Notes	<input checked="" type="checkbox"/>
①	The reason of becoming a sponsor	Please write why the person became his/her sponsor.	
②	The reason of the parents don't become a sponsor	Please write why his/her parents don't/can't become his/her sponsor.	

## 7. Application for Certificate of Eligibility Issuance

### ① Application...Shinjuku Heiwa Japanese Language School (oversea office/cooperated organization)

Our school will write the application form based on your submitted documents and present it to Tokyo Regional Immigration Bureau.

Submission period: The end of November (Admission in April), The end of May (Admission in October)

### ② Certificate of Eligibility Issuance...Tokyo Regional Immigration Bureau

The certificate will be sent after confirming the payment of the admission fee and the tuition fee.

Result for the certificate: The end of February (Admission in April), The end of August (Admission in October)

### ③ Visa...Governmental establishments abroad(Embassies/Consulates)

Please bring the certificate of eligibility sent from our school to apply for the visa at the governmental establishments abroad.