

# Application Guide for Student Visa

Vietnam, Nepal, Mongolia, Myanmar, Bangladesh, Sri Lanka



## 募集要項留学査証申請手続 中国



### 1. Entrance Qualifications

申請資格

- ① An applicant who has completed 12 years or more educational curriculum or holding those of equal qualifications.
- ② An applicant who has passed the 5th level of the JLPT or holding those of equal qualifications.
- ① 申請人須具有12年以上的学历或同等条件者。
- ② 申請人要具有日本語能力考試5級相等的日語水平。

### 2. Admission Time

入学時期・學習期間

Course	Application period	4	7	10	1	4	7	10	1
<b>2-year Prep Course</b> 進学2年課程	<b>Sep ~ Nov</b> 9月~11月	<b>April</b> 4月							<b>2 years (1,600 hours)</b> 2年(1,600時間)
<b>1.9-year Prp Course</b> 進学1年9個月課程	<b>Dec ~ Feb</b> 12月~2月		<b>July</b> 7月						<b>1 year and 9 months (1,400 hours)</b> 1年9個月(1,400時間)
<b>1.6-year Prep Course</b> 進学1年6個月課程	<b>Mar ~ May</b> 3月~5月			<b>October</b> 10月					<b>1 year and 6 months (1,200 hours)</b> 1年6個月(1,200時間)
<b>1.3-year Prep Course</b> 進学1年3個月課程	<b>Jun ~ Aug</b> 6月~8月				<b>January</b> 1月				<b>1 year and 3 months (1,000 hours)</b> 1年3個月(1,000時間)

### 3. Fees

納付金

(rate: Japanese yen ; tax included)

(単位: 日本円 税込価格)

	1.3-year	1.6-year	1.9-year	2-year
① Processing 選考料	20,000	20,000	20,000	20,000
② Admission 入学金	60,000	60,000	60,000	60,000
③ First year of Tuition 初年度授業料	660,000	660,000	660,000	660,000
(①~③)	740,000	740,000	740,000	740,000
④ Second year of Tuition 次年度授業料	165,000	330,000	495,000	660,000
<b>Total (①~④)</b>	<b>905,000</b>	<b>1,070,000</b>	<b>1,235,000</b>	<b>1,400,000</b>

- \* The processing fee is not refundable if Certificate of Eligibility Issuance is being not issued.
- \* In the event of visa application not being accepted by Foreign Embassies, the admission fee, the tuition fee and the insurance will be refunded.
- \* In the event of withdrawal of entry to the school after receiving your visa from the embassy, the admission fee will not be refunded.
- \* Textbook fee is not included in the fee above.

## 4. Application for Certificate of Eligibility Issuance

查証取得手順

## ① Application

申請



## ② Certificate of Eligibility Issuance

在留資格  
認定証明書

## ③ visa

查証



- ① Application...Shinjuku Heiwa Japanese Language School (oversea office/cooperated organization)  
Our school will write the application form based on your submitted documents and present it to Tokyo Regional Immigration Bureau.
- ② Certificate of Eligibility Issuance...Tokyo Regional Immigration Bureau  
The certificate will be sent after confirming the payment of the admission fee and the tuition fee.
- ③ Visa...Governmental establishments abroad(Embassies/Consulates)  
Please bring the certificate of eligibility sent from our school to apply for the visa at the governmental establishments abroad.

## 5. Documents to be submitted

提出文件

Both your documents and the sponsor's documents will be required upon application.  
We might ask you to submit further documents other than the ones below.

报名时需提出「申请者本人」及「经费支付者」的文件。  
根据申请人实际状况校方会要求申请人补交其他文件。

## □ Documents required by the applicant 申请人本人

Necessary documents	所需文件	Notes	注意事项
① Application form (Personal history)	入学愿书 (履历表)	Please use the specified application form. The form must be signed by the applicant him/herself.	请使用本校指定专用表格并需申请人亲笔签名。
② 6 photos	照片6张	4×3 cm, which were taken within the last 3 months.	长4cm×宽3cm 需为3个月以内的照片
③ Certificate of graduation	毕业证	*A certificate of graduation or an original diploma of the applicant's Final school is required. *If you are an under-graduate (or under leave of absence from your school), you need to prepare a certificate of student register (a certificate of leave of absence) and a certificate of graduation or an official high school transcript.	最后学历的「毕业证(毕业证明书)」原本。 如申请时在籍于大专、大学(休学中)等请提供「在学(休学)证明」及高中的「毕业证书(毕业证明书)」原本。
④ Transcript of academic records	成绩单证明书	A transcript of the applicant's final school and the school you are currently registered with.	最后学历的成绩单证明书或在籍学校的成绩单证
⑤ Japanese proficiency certificate	日语能力证明书	*A certificate of level 5(or above) of Japanese Language Proficiency Test or holding those of equal qualifications. *A certificate to prove that you have completed more than 150 hours of Japanese study.	「日语能力考试(N5级以上)」「J-TEST(F级以上)」的合格证。 150小时以上的日语学习经历书。
Other documents	其他	A passport, an identification and a certificate of occupation.	「护照」「身分证」「在职证明书」等

## □ Documents required by the sponsor who is responsible for the school and living expenses 经费支付者

Necessary documents	所需文件	Notes	注意事项
① Letter of guarantor to pay expenses	经费支付书	A guarantor needs to sign the specified form by him/herself.	请使用本校专用表格并需支付者亲笔签名
② Official transcript of the deposit balance	存款证明书	The sum has to be more than 3 million yen or the equivalent.	学习预定期间2年场合需有相当日圆300万的存款。
③ Relationship certification	亲属关系公证书 户口簿	The official documents such as a full copy or his/her family register or a residential record.	所在省市区县公证处签发的亲属关系公证书 可证明支付者的学历及职业的全项文件
④ Certificate of occupation	职业证明书	A letter of employment from your employer. A self-employed financial sponsor needs to submit his/her business certificate or license.	「在职证明书」「营业许可书」等。
⑤ Certificate of income	收入证明	The most recent income and tax status report for the past 3 years.	能证明过去3年收入及纳税的文件
Other documents	其他	*If the sponsor is in Japan with a foreign nationality, a Certificate or Alien Registration will be required. *Certificate of income in addition to the earned income (stocks, real estates, etc.) 在日居住的外国人需缴交「外国人登録证明书」 薪资收入以外的收入证明 (如證券、不動產的買賣等)、依情况需要「资金形成过程证明书」	